



COMMISSION REGULAR MEETING AGENDA

July 24, 2018

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** *(at this time, commissioners may reorder, add, or remove items from the agenda)*

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *comment procedures may be found online at www.portseattle.org/About/Commission/Procedures*

6. **UNANIMOUS CONSENT CALENDAR** *(consent calendar items are adopted by one motion without discussion)*

- 6a. Approval of the minutes of the regular meeting of March 27, the special meeting of April 10, and the regular meeting of April 24, 2018. **(no enclosure)**
- 6b. Authorization for the Executive Director to execute three consulting services indefinite delivery, indefinite quantity contracts for third-party commissioning agent services for a total maximum value of \$1,500,000 with a maximum contract period of five years. There is no funding request associated with this authorization; funding to utilize these contracts will come separately from individual project authorizations. **(memo and enclosed)**
- 6c. Authorization for the Executive Director to execute (1) up to six indefinite delivery, indefinite quantity consulting agreements for services related to Construction Management, with a cumulative total amount not to exceed \$14 million; (2) up to two indefinite delivery, indefinite quantity consulting agreements for Construction Safety Services with a cumulative total amount not to exceed \$2 million; and (3) up to two Utility Locating contracts for a total amount not to exceed \$1 million. Each contract will have a base contract period of one year and four option years in which the services may be separately authorized. No funding is associated with this request; funding to utilize these contracts will come separately from individual project authorizations. **(memo enclosed)**
- 6d. Authorization for the Executive Director to (1) proceed with the Airport Building Controls System Upgrade project; and (2) procure required software and vendor services for a total capital project cost not to exceed \$890,000. (CIP #C 801027) **(abbreviated memo enclosed)**
- 6e. Authorization for the Executive Director to execute one professional services indefinite delivery, indefinite quantity contract for vertical conveyance design services for a total maximum value of \$5,000,000 with a maximum contract ordering period of five years. There is no funding request associated with this authorization; funding to utilize this contract will come separately from individual project authorizations from the Aviation and Maritime Divisions. **(memo enclosed)**
- 6f. Authorization for the Executive Director to enter into an interlocal agreement with the City of Des Moines for the construction of frontage improvements in front of the Port's proposed Des Moines Creek - West future development. **(memo, agreement, and presentation enclosed)**
- 6g. Authorization for the Executive Director to sign an amendment to the Port's 1992 Purchase and Sale Agreement with Lockheed Martin in order to protect the Port from long-term liability at the Lockheed West Superfund Site near Terminal 5. **(memo and amendment enclosed)**
- 6h. Authorization for the Executive Director to enter into an agreement with the Federal Aviation Administration for a Foreign Object Debris study at Seattle-Tacoma International Airport. There is no funding associated with the request. **(memo, agreement, and attachment to the agreement enclosed)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6i. Authorization for the Executive Director to enter into an interlocal agreement with Seattle Colleges Cable Television (SCCtv) for Commission meeting services, including video streaming Commission meetings, archiving Commission meeting video, and creating a web library of Commission documents, and providing editorial video services. The authorization is for up to a total of \$1,200,000 for five years. Annual expenses for commission meetings are anticipated at a maximum of \$175,080 a year, and annual expenses for editorial video services is estimated at a maximum of \$32,500 a year. ([memo](#), [agreement](#), and [presentation](#) enclosed)
- 6j. Authorization for the Executive Director to advertise and award contracts in the amount of \$2,040,000 for the provision of portable restroom services primarily at ground transportation locations at Seattle-Tacoma International Airport. This contract will be for one year with two one-year options. ([memo](#) enclosed)

7. SPECIAL ORDERS

- 7a. Airport Minority Advisory Council 2018 Annual Conference in Seattle. ([memo](#) and [presentation](#) enclosed; video available upon request)

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Extension of training and public awareness campaign deadlines for completion of actions identified in the January 9 human trafficking motion (Motion 2018-01) to December 31, 2018. ([memo](#), [January 9, 2018 motion](#), [strategy document](#), and [presentation](#) enclosed)
- 8b. Approval of a scope of work for the Airline-Port Committee formed by execution of a memorandum of understanding to develop a strategic plan to reduce carbon emissions and air pollutants, primarily through the use of sustainable aviation fuel. Commission approval of the committee's scope of work is required as a condition of the memorandum of understanding attached as an exhibit to the current signatory lease and operating agreement. ([memo](#), [presentation](#), [memorandum of understanding](#), and [plan document](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. 2019 Economic Development Business Plan and Budget Development. ([memo](#) and [presentation](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**